



Your signature indicates you've read and agreed to all of TheDreamUnLocked's Class and Private Coaching Policies.

Please print out contract, sign and return to AprilYvetteThompsonCoaching@gmail.com prior to the start of class.

# **Private Coaching Policies**

# Writing/Producing/Acting/Business Strategies/Life Coaching/Public Speaking

April coaches in all of the above areas and the client may use his/her private coaching session to cover any of these topics.

#### The Session or Class

April and the client will review topics of interest, identify obstacles and establish a plan of action. In each 60 minute session, April will make recommendations for strategy of attack, coach the work, give notes and wrap up the session with an overview, as well as homework for the next session.

All coaching happens within the context of the session. The client is responsible for emailing all homework to AprilYvetteThompsonCoaching@gmail.com 48 hours prior to the session.

## **Cancellation Policy**

There is a 48-hour cancellation/change policy. If the client cancels/changes a private coaching session within less than 48 hours or is late to a session, the client is responsible for the full session fee.

# There is no refund or exchange policy

## **Payments**

This contract is valid for all private coaching sessions, packages and classes with April Yvette Thompson. Payments are made via the purchase buttons on the website only or via PayPal. No cash, checks or money orders will be accepted.

All payments are made prior to booking a session. All Coaching session packages and classes have the installment payment option.

# **Installment Payment Policies**

There is no longer a late payment fee option for the installment payment agreements.

Moving forward, folks on installment payment plans whose automatic payments do not go through,

- the installment agreement will be cancelled
- and the full balance of the class is due in order to rejoin the class.
- You immediately lose access to the class pages.

You can log into your PayPal account and look up your balance and send that payment to PayPal to AprilYvetteThompsonCoaching@gmail.com

If the full balance is not received prior to the

#### next class, you lose the following:

- the opportunity to finish the class or coaching package.
- the right to further installment payments on any of April's classes or coaching
- any discounts or bonuses attached to the class
- access to the members only pages
- the ability to participate in the class or use remaining coaching sessions
- And you lose any complimentary coaching sessions or free classes that come with your package

There are no refunds or credits.

Installment payments are automated monthly. Once the purchase is made, the payment due dates automatically take effect and CANNOT BE CHANGED.

Please make sure that you payment plans are set up on a credit or debit card or directly from your paypal account. E-payments are not accepted.

All payments are non-refundable and non-transferable.

# **Homework & Accountability**

TheDreamUnLocked is committed to the client's personal and professional transformation. We're committed to you and your

dreams. So the level of accountability in both classes and private coaching is high and non-negotiable.

TheDreamUnLocked makes you accountable to your dreams.

#### **The Homework Policy**

In order to continue a class or private coaching, clients must complete all of the homework and turn it in 24 hours before the session starts.

If homework assignments are not completed, the coach reserves the right to cancel the session or remove the client from the class until the homework is completed. In either case, the client is still responsible for full payment.

If the client fails to do the homework and repeatedly misses deadlines, the coach reserves the right to end the client participation in class or private coaching.

The Dreaming UnLocked coaching contract will be terminated and the client will be responsible for the full amount of the class.

## Recordings

All classes are recorded and posted on your members only pages. With the exception of sensitive material (which generally not be recorded), TheDreamUnLocked reserves the right to use any or all of those recordings and/images for teaching modules or marketing purposes.

By signing this contract, you agree to adhere to all of

The Dream UnLocked's Class & Coaching Policies. **Print Name** Sign **Date** Please print, sign and return to AprilYvetteThompsonCoaching@gmail.com within 24 hours of making your first payment. Tweet Web Version Preferences Forward Unsubscribe Powered by Mad Mimi®